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Job Description

Team Leader (NE)(P5) - (2018/0174 (018512))

Organization: NEFW-Nuclear Fuel Cycle and Materials Section

Primary Location: Austria-Vienna-Vienna-IAEA Headquarters

Job Posting: 2018-03-05, 3:44:14 PM

Closing Date: 2018-04-16, 10:59:00 PM

Duration in Months: 36

Contract Type: Fixed Term - Regular

Probation Period: 1 Year

Organizational Setting

The Division of Nuclear Fuel Cycle and Waste Technology (NEFW) comprises the Nuclear Fuel Cycle and Materials Section, the Waste Technology Section, the Decommissioning & Environmental Remediation Section and the Research Reactor Section. The Division seeks to support Member States in building their capacity to access technologies, to share good practices and to develop safe and effective approaches across all aspects of research reactors, nuclear fuel cycle, decommissioning, radioactive waste management and environmental remediation.

The Nuclear Fuel Cycle and Materials Section (NFCMS) assists interested Member States in the development of safe, environmentally friendly, economically viable, proliferation-resistant and sustainable fuel cycle options and it encourages information exchange on the exploration, mining and processing of uranium and thorium, on the design, manufacturing and performance of nuclear fuels, on the management of spent fuel, and on the development of advanced and innovative nuclear fuels and fuel cycles.

Main Purpose

As the leader of a team of uranium resources and production specialists, and reporting to the Nuclear Fuel Cycle and Materials Section Head, the Team Leader plans the work programme and implements the activities related to the evaluation of raw materials from the standpoint of resources estimation and availability, economics and sustainability in current and future reactor fuel cycle systems, operational aspects of the current uranium production cycle including exploration for raw materials for the nuclear fuel cycle. This involves bringing together international experts in various fields related to the work for meetings, to produce publications of value to the IAEA's Member States, and for the maintenance of information and databases on the abundance and distribution of these resources, and to develop technical aspect of capacity building programmes.

Role

The Team Leader is: (1) a leader, planning the work of the subprogramme on uranium resources and processing, leading a small group of professional staff carrying out these activities and coordinating the activities of the subprogramme with Member States' needs; (2) a scientific secretary to international scientific meetings; (3) a substantive expert, implementing technical cooperation projects in the area of nuclear raw materials; and (4) a facilitator, cooperating with other organizations and with other divisions/departments in the IAEA dealing with similar areas of work.

Functions / Key Results Expected

- Plans, guides, coordinates and monitors the implementation and supervises the activities of the subprogramme on uranium resources and processing in accordance with Member States' needs.
- Prepares, and/or contributes expert inputs to analyses, studies, evaluations, documents and technical reports and fosters the exchange of information in the technical subjects associated with raw materials for the fuel cycle.
- Broadens and deepens knowledge in the field of expertise by organizing and conducting scientific meetings as required to carry out the above responsibilities. He/she provides authoritative advice to Member States on matters relevant to uranium and other raw material resources for the fuel cycle and leads the formulation of related training courses.
- Maintains the high standing and recognition of the IAEA in the scientific community by representing the IAEA at meetings sponsored by national and/or international organizations; establishes and maintains contacts with individual scientists at various centres and in other relevant international organizations, committees and scientific societies.
- Contributes advice and support, as required, to the activities of the Division and of other IAEA units that are relevant to the incumbent's area of expertise.
- Keeps abreast of all developments, trends, technologies and practices relating to exploration and processing for raw materials for the fuel cycle.

Competencies and Expertise

Core Competencies

Name	Definition
Planning and Organizing	Plans and organizes his/her own work in support of achieving the team or Section's priorities. Takes into account potential changes and proposes contingency plans.
Communication	Communicates orally and in writing in a clear, concise and impartial manner. Takes time to listen to and understand the perspectives of others and proposes solutions.
Achieving Results	Takes initiative in defining realistic outputs and clarifying roles, responsibilities and expected results in the context of the Department/Division's programme. Evaluates his/her results realistically, drawing conclusions from lessons learned.
Teamwork	Actively contributes to achieving team results. Supports team decisions.

Functional Competencies

Name	Definition
Judgement/decision making	Consults with supervisor/manager and takes decisions in full compliance with the Agency's regulations and rules. Makes decisions reflecting best practice and professional theories and standards.
Partnership building	Identifies and builds partnerships. Develops and maintains long lasting partnerships to strengthen relationships. Delivers programmatic outputs and acquires resources in support of Agency goals.
Technical/scientific credibility	Ensures that work is in compliance with internationally accepted professional standards and scientific methods. Provides scientifically/technically accepted information that is credible and reliable.

Required Expertise

Function	Name	Expertise Description
Nuclear Engineering	Nuclear Chemical Engineering	Evaluation of raw materials in relation to supply and sustainability in current and future reactor fuel cycle systems.
Nuclear Engineering	Nuclear Raw Material	Professional experience in the field of nuclear raw materials, and in particular exploration, mining and production for raw materials for the fuel cycle.
Management and Programme Analysis	Project Management	Planning the work of the subprogramme, leading, organizing and conducting scientific and technical meetings and project work.

Qualifications, Experience and Language skills

- Master's Degree - An advanced (or equivalent) university degree in mining engineering, economic geology or a similar field.
- A minimum of 10 years of relevant professional experience in the field of uranium resources exploration and processing.
- Experience at the international level.
- Experience working in a national/international nuclear organization or institute desirable.
- Knowledge and practical experience in organizing and conducting scientific and technical meetings.
- Excellent oral and written command of English. Knowledge of other official IAEA languages (Arabic, Chinese, English, French, Russian and Spanish) is an asset.

Remuneration

The IAEA offers an attractive remuneration package including a tax-free annual net base salary starting at **US \$85543** (subject to mandatory deductions for pension contributions and health insurance), a variable [post adjustment](#) which currently amounts to **US \$ 45851***, dependency benefits, [rental subsidy](#), [education grant](#), [relocation](#) and [repatriation expenses](#); 6 weeks' annual vacation, [home leave](#), [pension plan](#) and [health insurance](#)

Applications from qualified women and candidates from developing countries are encouraged

Applicants should be aware that IAEA staff members are international civil servants and may not accept instructions from any other authority. The IAEA is committed to applying the highest ethical standards in carrying out its mandate. As part of the United Nations common system, the IAEA subscribes to the following core ethical standards (or values): [Integrity](#), [Professionalism](#) and [Respect for diversity](#). Staff members may be assigned to any location. The IAEA retains the discretion not to make any appointment to this vacancy, to make an appointment at a lower grade or with a different contract type, or to make an appointment with a modified job description or for shorter duration than indicated above. Testing may be part of the recruitment process

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