



*WFP seeks candidates of the highest integrity and professionalism who share our humanitarian principles. Selection of staff is made on a competitive basis, and we are committed to promoting diversity and gender balance.*

**Junior Professional Officer (JPO) Programme  
Nutrition Officer  
Nutrition Unit, Programme Division  
Antananarivo, Madagascar, RBJ**

**TERMS OF REFERENCE**

**ABOUT WFP**

The World Food Programme (WFP) is the world's largest humanitarian agency, fighting hunger worldwide. We are currently seeking for a Junior Professional Officer to fill the position of 'Nutrition Officer' with our "Programme Unit/Madagascar/RB" in "Antananarivo, Madagascar".

**CONTEXT AND BACKGROUND**



**GENERAL INFORMATION**

- **Title of Post:** Nutrition Officer
- **Grade:** P2
- **Supervisor:** Nutrition Officer
- **Unit:** Nutrition Unit
- **Division/Country Office:** Programme Division, Madagascar Country Office
- **Duty Station:** Antananarivo, Madagascar
- **Duration of assignment:** One year

**DUTIES AND RESPONSIBILITIES**

Under the direct supervision of the Nutrition Officer, the JPO will have the following responsibilities:

**Nutrition programming**

- Assist Country Office in implementing a joint UN stunting prevention programme for the reduction on stunting and scaling up. This includes the analysis of opportunities for local and regional procurement of specialized nutritious foods, supporting a regional Fill the Nutrient Gap (FNG) analysis, piloting rice fortification, rolling out a social behaviour change communication (SBCC) campaign, and implementing nutrition sensitive school feeding programmes;

- Technically advise and provide recommendations to increase effectiveness and efficiency of nutrition programming, particularly related to stunting prevention activities;
- Contribute to the analysis of on-going nutrition analysis and studies, support the CO in presenting results and drafting reports;
- With the support of the logistics unit and HQ food quality unit, support the CO to engage with national producers for the local production of safe, diverse and nutritious food items.

#### Capacity building

- Support strengthening nutrition capacity building among WFP staff in and its partners including Government, with a particular focus on stunting and food fortification programming.

#### M&E

- In close collaboration with the M&E unit, strengthen monitoring of routine data and evaluation (including PDM) of nutrition activities;
- Conduct field visits to nutrition programme activities on a regular basis, monitor programme implementation, complete programme checklist, note implementation issues;
- Spearhead preparatory studies and analyses, in collaboration with the national counterparts;
- Ensure effective specific reporting to donors when required.

#### Donors relations/Resource mobilization

- Support the CO in preparing a presentation activities for donors and other resource mobilization activities for nutrition;
- Advocate for nutrition interventions to donors, governments and other actors, explore possibilities and engage with new donors and support the development of nutrition proposals;
- Collaborate with PI unit to visibility activities with donors and press, including press releases and meetings and field visits.

### **EXPECTED OUTCOMES**

- The joint UN programme meets WFP nutrition programme standards
- Capacities of WFP staff are built in stunting prevention, rice fortification and nutrition sensitive school feeding programming initiatives at both SO and CO level
- M&E is effective and informs the joint UN programme on a monthly basis

### **ESSENTIAL QUALIFICATIONS & EXPERIENCE**

- Advanced University degree or University degree with experience in one or more of the following disciplines: Nutrition, Public Health, International Development, Health Economics
- 3 years post graduate, progressively responsible, job related experience in programme management, including programme design, implementation and M&E.
- Proficiency in Windows, MS Office (Word, Excel, Powerpoint, Outlook)
- Competencies: Cognitive Capacity, Teamwork, Action Management, Partnership, Innovation, Partnering, Client Orientation.

### **DESIRABLE REQUIREMENTS**

To perform the wide range of tasks and excel in this position, the ideal candidate would also possess:

- Exposure to the international arena either by direct work for an international institution/organization; or, if working for a national entity, by way of interacting with international stakeholders;
- Intermediate level of one, or more, of the following official languages: French, Spanish, Arabic, Chinese, Russian and Portuguese.

- WFP's international professionals are required to serve in different locations around the world during the course of their career (including in hardship duty stations); willingness to be mobile would maximise opportunities for long-term retention into the Organization;

## **SUPERVISION**

The supervision of the JPO will include:

- A field mission with WFP field staff to experiment the context of intervention and constraints
- A annual work plan will be elaborated by the Nutrition Officer and the JPO to agree on the tasks and timeline
- A monthly meeting with the Head of Programme to monitor progress and ad'hoc supervision by the Head of Nutrition Unit
- A mid-year and end of year review of the JPOs achievements and performance will be conducted by the Nutrition Officer

## **TRAINING COMPONENTS**

The training components will include learning by doing components:

- An initial briefing by the Nutrition Officer
- Desk review of reference documents, CO Nutrition Strategy, programme manuals, and Country Strategic Plan
- Interviews with key stakeholders
- The possibility to attend relevant national and international conferences, trainings and meetings

## **LEARNING ELEMENTS**

At the end of the one year assignment, the JPO should have:

- Very good knowledge of Public Health Nutrition in developing countries
- Practice in programme management including M&E and resource mobilisation
- Familiarization with the problematics of Global Food Security and Education
- General understanding of WFP overall operations and activities in the region of assignment

Saving Lives  
Changing Lives