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FACULTY RESEARCH ADVISOR-180724

Primary Location Italy-Rome

NATO Body NATO Defense College

Schedule Full-time

Salary (Pay Basis) : 7,578.38Euro (EUR) Monthly

Grade A.4

Description:

Post Context:

Middle East Faculty (MEF)

Reporting Lines:

The incumbent reports to the Head Middle East Faculty.

Principal Duties:

The Faculty Research Advisor supports the academic activities of the NATO Regional Cooperation Course (NRCC) by devising and implementing the various academic modules that comprise the 10 week course. She/he serves as Faculty Advisor to the committee while the course is in session. Conducts general research related to MD/ICI security issues and supports NATO Outreach efforts. The post incumbent is responsible for:

- Developing and maintaining expertise in MD/ICI areas related to the MEF Academic Programme. In this expert function, design, prepare and execute Study Periods and/or Short Courses and related activities, including:
 - Preparation of Syllabi, Instructional Guides and other course material, including reading, lecturers' biographies and consolidation techniques.
 - Acting as a moderator during post-lecture discussion periods.
 - Arranging for/hosting lecturers and producing post lecture evaluations and a study period review.
 - Instructing/briefing of other Faculty Members.
 - Developing, planning and implementing new short Courses or academic activities as directed.
 - Preparing and presenting lectures and briefings on topics included in the Syllabus or other topics as

required.

- Assisting in planning, supervising and conducting College-sponsored activities, including symposia, workshops, exercises and meetings, conferences, and seminars.

- Representing the College at international symposia, scientific fora and related meetings by delivering lectures and writing reports.
- Conducting general research related to MD/ICI security issues, coordinating with Research Division planning;
- Directing the academic activities of a committee as outlined in the Course Syllabus.
- Providing guidance and advice to Course Members on academic and other matters.
- Assessing and evaluating the Course Members and preparing written reports on them.
- Supporting NATO's outreach efforts by conducting academic education and research visits to the region.
- Undertaking Temporary Duty Travel (TDY) assignments both within and outside NATO boundaries.

Special Requirements and Additional Duties:

The incumbent may be required to perform additional related duties.

Essential Qualifications:

- a. Professional/Experience: Formal study in the field of political science and/or history, international or defence related affairs; strong knowledge gained by education/ experience in Middle East/Maghreb culture & societies; detailed knowledge of socio/politico dynamics in the region and individual countries; knowledge of Islamic religious customs, diversity and relations among sects. Have experience in research activities.
- b. Education/Training: PhD in International Relations / Political Science, or related discipline or extensive equivalent practical experience. Standard Automated Data Processing (ADP) - good working knowledge of Microsoft Office Application Suite and Internet use.
- c. Language Requirements: English or French (SLP 4444 – STANAG 6001), professional knowledge of the other official NATO language (SLP 3333 – STANAG 6001), good working knowledge of Arabic (SLP 2222 – STANAG 6001).

Desirable Qualifications:

- a. Professional/Experience: Experience in Universities / Think Tanks or Policy Planning staffs on issues related to Middle East, Mediterranean and Gulf Security.
- b. Education/Training: NRCC or Senior Course at NATO Defense College.
- c. Language Requirements:

Civilian Posts:

Personal Attributes: The incumbent must be capable of taking a firm view of all matters in regard of research and conferencing, must be able to work without supervision and under limited guidance, and to express concisely and convincingly in written and oral presentations. Furthermore he/she must be available to work long hours and to travel, including short duration deployments away from NATO Defense College.

Managerial Responsibilities: The managerial responsibilities must also include directing individual research projects as well as preparing and conducting conferences and seminars.

Professional Contacts: The incumbent must have very good relations to NATO authorities, to different international research institutes as well as to individual researchers and officials. He/she should permanently know the progress and the current status of research (papers/articles/lectures) in the various fields of NATO-related issues.

Contribution to the Objectives: The activities in the fields of conferencing and research are a main part of the outreach programme of the NATO Defense College; they are a crucial part of NDC's efforts to transform itself, particularly in terms of breadth and scope of the services it provides.

Contract

The successful candidate will be offered a definite duration contract of two years which may be followed by a further three-year contract. Employment of Research positions shall not be beyond five years duration.

Applications from NATO redundant staff members of the same grade will be considered according to the terms of art. 57.2, Chapter XII to NATO Civilian Personnel Regulations.

Additional information

Detailed duties of this position are under consideration during the approved NDC trial period and, as such, may be subject to change pending review and potential consideration and approval by NATO HQ.

Appointment will be subject to receipt of a Security Clearance (provided by the national authority of the selected candidate) and approval of the candidate's medical file by the NATO Medical Adviser. Please note that only applications from nationals of NATO member countries can be accepted.

Due to the large amount of applications received, telephone or e-mail enquiries cannot be dealt with. Please note that only applicants who will succeed in the initial screening will be contacted.

In order to follow the status of the vacancy please refer to NDC webpage: www.ndc.nato.int/about/jobs.php

NATO is an equal opportunities employer, and does not discriminate on the grounds of gender, race or ethnic origin, religion, nationality, disability, sexual orientation or age (restrictions to age may apply for first appointment only, according to the NATO Civilian Personnel Regulations. This is a prerogative as approved by the NATO Council).

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