



DESCRIPTION OF ASSIGNMENT

Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

Country of Assignment: Ethiopia

Agency Name: IFAD

General Information

Volunteer Category: International Specialist

Number of Volunteers: 1

Duty Station: Addis Ababa

Duration: 24 months

Expected Starting Date: October 2020

Living Conditions:

Addis Ababa is the capital of the Federal Democratic Republic of Ethiopia. The population is estimated at about 4 million or so. Addis Ababa located in the Ethiopian highlands at an altitude of 2,500-2,700 meters. The climate is sunny and temperate, but it can be very cold at night, with freezing temperature at times. It is therefore advisable to bring warm clothing and foresee using heaters and/or log fires when necessary. Addis Ababa is the headquarters for the UN Economic Commission for Africa as well as the African Union (ex-OAU). Thus, there is a very large community of expatriates from all over the

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world. There are some 80 embassies/diplomatic missions. Housing is most of the time readily available and the rents are, on average, reasonable. Most foodstuffs, beverages, household goods, furniture and clothing, mostly imported from the Middle/Far East, South Africa and Europe, or local brands, can be found, although they can be expensive. Meat, fish, fresh fruits and vegetables are cheap and abundantly available.

The basic infrastructures - roads, utilities, and telecommunications - are below standard, as are medical facilities, which are still largely inadequate, although a few private clinics and hospitals provide reasonably good routine care. There are lots of tourist attractions to visit around the country, although the amenities are often poor to average. Several restaurants around the city serve local or international cuisine and there are numerous social and cultural events throughout the year organized by the international and local communities. Sports facilities (fitness, tennis, swimming, riding, golf, etc.) exist in the major hotels or in different establishments around the city. There are no major or special security concerns within Addis Ababa city limits.

Sustainable Development Goals:	1. No Poverty
UNV Focus Area:	Securing access to basic social services
Need Driving License:	No
Assignment Place:	Family Duty Station

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;
- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

Assignment Details

Assignment Title: Nutrition and Social Inclusion Specialist

Education

Minimum Required Degree Level: Master's degree

Education - Additional Comments: Master's Degree in Sociology, Anthropology, Agriculture, Rural Development, Nutrition/Public Health, Economist or any related field in Social Science

Required Experience: 2 years

Areas of Expertise:

Expertise	Mandatory yes/no
Rural Development	Yes
Nutrition	Yes
Social Inclusion	No

Language Skills:

English mandatory optional
working knowledge fluent

French mandatory optional
working knowledge fluent

Competencies and Values:

- Accountability
- Adaptability and Flexibility
- Building Trust
- Client Orientation
- Commitment and Motivation
- Commitment to Continuous Learning
- Communication
- Creativity
- Empowering Others
- Ethics and Values

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- ☒ Integrity
- ☒ Judgement and Decision-making
- ☒ Knowledge Sharing
- ☒ Leadership
- ☒ Managing Performance
- ☒ Planning and Organizing
- ☒ Professionalism
- ☒ Respect for Diversity
- ☒ Self-Management
- ☒ Technological Awareness
- ☒ Vision
- ☒ Working in Teams

Task description

Under the direct supervision of IFAD Ethiopia, **Head of Sub regional Hub**, the UN Volunteer will undertake the following tasks:

- Provides senior technical advice on key aspects of nutrition, and technical backstopping to all other social inclusion themes, to IFAD staff and partners;
- Provides technical inputs in the implementation of IFAD's Nutrition Action Plan, as well as to the Global and Regional advocacy agenda on nutrition;
- Supports the design and implementation of other operational commitments and programs related to social inclusion themes, such as (i) IFAD's Policy on Gender Equality and Women's empowerment; ii) IFAD Targeting Policy; iii) IFAD Policy on Engagement with Indigenous peoples; iv) IFAD Youth Action Plan; (vi) IFAD's Framework for Implementing Transformational Approaches to the Mainstreaming Themes; (vii) IFAD's Social, Environment and Climate Assessment Procedures.
- Contributes to IFAD's representation and communication in policy and technical dialogue/processes and strategy issues in the thematic area; backstopping on all other social inclusion themes.
- Provides technical support to staff, consultants, field missions and country programmes, at all stages of the project cycle (including design, implementation and monitoring and evaluation), and undertakes supervision and implementation support missions;
- Provides training and capacity building to staff and consultants on nutrition sensitive agriculture for quality support to operations, and backstopping support for other social inclusion themes;
- Strengthens IFAD's Hub Countries on country-level programmes and projects through contributions during the project preparation and review process of Results-Based Country Strategic Opportunities Programmes (RB- COSOPs)/projects, in coordination with the Country Directors (CD)/Country Programme Managers (CPMs) and other thematic specialists;

- Contributes to IFAD's commitments and targets related to improved nutritional impact including:
 - Nutrition situation assessment for COSOP's strategic objectives
 - Development of explicit nutrition objectives, actions and indicators for new projects
 - Implementation of the Action Plan for Nutrition
- Supports development of new knowledge management products and operational tools, as well as documentation of best practices from field operations within the thematic area;
- Continuously updates knowledge content and learning tools within specialty/thematic area making it available to staff through knowledge sharing platforms;
- Shares knowledge and experiences generated through activities such as analytical studies and regional grants with colleagues in the sub regional Hub;
- Monitors and reports activities to enhance country level programme;
- Coordinates relevant knowledge development and dissemination of knowledge and lessons learned with partners and stakeholders through publication of Occasional Papers, journal articles, seminars and workshops and electronic media;
- Participates in International Development Partner's thematic discussions and developing appropriate technical and operation approaches of relevance to the Country/Hub strategies and programmes.
- Builds partnerships with complementary technical organizations, UN, NGOs, and specialized departments of other development agencies as potential operational and strategic partners at Country and Hub levels;
- Identify and pursue potential partnership areas with AU with special attention to the mainstreaming thematic areas.

Furthermore, UN Volunteers are required to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers;
- Promote or advise local groups in the use of online volunteering or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

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- IFAD's portfolio in Ethiopia, Eritrea, and South Sudan is fully Gender Transformative
- Portfolio performance on achieving nutrition and gender outcomes is satisfactory or above
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counterparts, including Implementing Partners (IPs);
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment
- A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Agency Details

Host Institute: IFAD

Organizational Context & Project Description:

The Ethiopia IFAD Country Office has recently become the African Union Regional South-South Triangular Cooperation (SSTC) and Knowledge Centre (Ethiopia) Hub, which currently includes Ethiopia, Eritrea, and South Sudan. Following IFAD's adoption and implementation of a more enhanced decentralized service delivery structure, the Hub is adopting a new business delivery model. Among other major functions of the Hub, is provision of quality project implementation support services where the services of the International UN Volunteer comes in handy provide enhanced capacity development services.

The Hub currently has four projects under design and five projects under implementation. Of those being implemented three will be completed soon and from those under design two will grow to implementation level by 2020.

Conditions of Service:

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) per month and is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of US\$1,631. The VLA base rate is a global rate, while the PAM is country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.



For example, kindly enter the link [Calculator](#).

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and also in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements).

UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for the final repatriation travel (if applicable). A resettlement allowance is paid for satisfactory service at the end of the assignment.

UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Disclaimer

The United Nations Volunteers programme (UNV) is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.