

Job Opening

Posting Title:	Associate Research Officer (Criminal Intelligence Analysis), P2
Job Code Title:	ASSOCIATE SOCIAL AFFAIRS OFFICER
Department/Office:	United Nations Office on Drugs and Crime
Duty Station:	TUNIS
Posting Period:	04 April 2018 - 03 May 2018
Job Opening Number:	18-Social Affairs-UNODC-93794-R-Tunis (E)
Staffing Exercise	N/A



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Org. Setting and Reporting

This position is located at the Regional Office for Middle East and North Africa (ROMENA) of the United Nations Office on Drugs and Crime (UNODC), at its Programme Office in Tunis, Tunisia. Under the overall guidance of the UNODC Regional Representative for Middle East and North Africa based in Cairo, Egypt, the incumbent will work under the direct supervision of the Research Officer (Criminal Intelligence Analysis), based in Tunis, and the additional supervision of the Programme Coordinator, Programme Coordination and Analysis Unit (PCAU) at ROMENA. Technical advice and support will be sought from the relevant units in UNODC headquarters in Vienna.

For more information on UNODC, please visit our website: www.unodc.org.

Responsibilities

Within assigned authority, the Associate Research Officer (Criminal Intelligence Analysis) will perform the following specific duties:

- Assist in carrying out research, monitoring and analysis of trends and patterns related to drugs, crime, and terrorism in the Middle East and North African (MENA) region, as well for the preparation of analytical studies and threat assessments on those matters; Assist in assessing implications and developing proposals with respect to key developments and relevant interventions;
- Assist with the research on available criminal intelligence in connection with the project "Strengthening criminal intelligence analysis capacities in the MENA region"; Support the planning, design, implementation and coordination of all activities in relation to technical assistance provided in the area of criminal intelligence analysis in the MENA region, and assist with the financial and administrative aspects of project implementation;
- Assist in the preparation and delivery of training to national counterparts on strategic, tactical and operational criminal intelligence analysis, as a support to investigations and to the development of national threats assessments;
- Contribute to the development and implementation of regional/country studies, trend and threat assessments on drugs/crime/terrorism and their linkages with governance, security and development issues, including in particular relevant trans-national issues;
- Research, collect, review and analyse information and reports from UNODC and other UN offices, governmental institutions, inter-governmental and non-governmental organizations (IGOs/NGOs), media reports and other relevant sources;
- Support the drafting of a variety of written outputs, including background and working papers, technical reports and studies, briefings and presentations, communication/visibility material and reporting, as well as research-based reports to governing and technical bodies; Contribute to the preparation of thematic research studies and reports on drugs and crime by either supporting the drafting of parts of the studies or by reviewing drafts of others based on their relevance and quality;
- Participate in field missions; provide substantive inputs to training, workshops and seminars and respond to

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demands for information on specific topics and participate in dissemination and briefing activities on relevant topics;

- Contribute to the development and maintaining of partnerships with governmental and other institutions; liaise with other international organizations and research institutions to develop synergies and collaborative arrangements in the areas of data collection and analysis;
- Assist in the development and expansion of international support to UNODC activities on criminal intelligence analysis in the MENA region, particularly with a view to receive additional funding;
- Perform other duties within the work area, as required.

Competencies

- Professionalism: Has excellent conceptual, research, analytical and evaluative skills. Has proven advanced drafting and analytical report writing skills, especially related to organised crime and terrorism. Is able to identify key issues, opportunities and risks and to analyse and participate in the resolution of issues/problems, demonstrating diplomatic skills. Is able to apply good judgment in the context of the assignments given, plan own work and manage conflicting priorities. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments and deadlines and achieving quality results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- Communication: Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- Planning and Organizing: Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Education

An advanced university degree (Master's degree or equivalent) in law, social sciences, international relations, security studies, criminology, international development or related fields is required. A first-level university degree in similar fields in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree. A diploma or certificate from a recognised institution on qualifications in criminal intelligence analysis is desirable.

A first-level university degree and no experience will be accepted for candidates who have passed the Young Professionals Programme Examination (YPP), United Nations National Competitive Recruitment Examination (NCRE) or the General Service to Professional Examination (G to P).

Work Experience

A minimum of two years of professional experience in research and analysis preferably in relation to organized crime and/or terrorism is required. Practical experience in the functioning of criminal justice systems at the international level is required. Working experience in the Arab region or at a field location is desirable. Experience in the implementation, development, and monitoring of technical assistance projects at the international level is desirable. Experience with the United Nations system or similar international organization is desirable.

No experience is required for candidates who have passed the Young Professionals Programme Examination (YPP), United Nations National Competitive Recruitment Examination (NCRE) or the General Service to Professional Examination (G to P).

Languages

English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in both English and French is required. Fluency in Arabic is an advantage. Knowledge of other United Nations official languages is an advantage.

Assessment

Evaluation of qualified candidates may include an assessment exercise and a competency-based interview.

Special Notice

This is a project post. Filling of this position is subject to funding availability and the initial appointment will be for a period of one year. Extension of the appointment is subject to extension of the mandate and/or the availability of the funds.

Staff members are subject to the authority of the Secretary-General and to assignment by him or her. In this context, all staff are expected to move periodically to new functions in their careers in accordance with

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established rules and procedures.

Tunis is classified as an A and a family duty station.

United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation or sexual abuse, or crimes other than minor traffic offences, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions.

Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment.

Applicants are urged to follow carefully all instructions available in the online recruitment platform, inspira. For more detailed guidance, applicants may refer to the Manual for the Applicant, which can be accessed by clicking on "Manuals" hyper-link on the upper right side of the inspira account-holder homepage.

The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications according to the instructions provided in inspira to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application.

Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.

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