

## Job Opening

<b>Posting Title:</b>	Chief, Terrorism Prevention Branch, D1
<b>Job Code Title:</b>	CHIEF OF SERVICE, DRUG CONTROL AND CRIME PREVENTION
<b>Department/Office:</b>	United Nations Office on Drugs and Crime
<b>Duty Station:</b>	VIENNA
<b>Posting Period:</b>	27 March 2018 - 10 May 2018
<b>Job Opening Number:</b>	18-Drug Control and Crime Prevent-UNODC-94578-R-Vienna (G)
<b>Staffing Exercise</b>	N/A

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

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### Org. Setting and Reporting

The post is located in the Terrorism Prevention Branch (TPB), Division for Treaty Affairs (DTA), United Nations Office on Drugs and Crime (UNODC), in Vienna, Austria. The incumbent reports to the Director of DTA.

For more information on UNODC, please visit our website: [www.unodc.org](http://www.unodc.org).

### Responsibilities

Within delegated authority, the incumbent will perform the following duties:

- Lead UNODC participation in the coordination, strategic and programmatic mechanisms developed by the UN Office of Counter-Terrorism (UN OCT), and develop strong working relationships among UNODC, UN OCT and UN OCT's participating entities.
- Ensure communication and coordination within UNODC regarding outreach strategy and programmatic developments and work related to UN OCT.
- Ensure that the outputs produced by the Branch maintain high-quality standards; provide programmatic/substantive reviews of the drafts prepared by others and ensure that all outputs produced by the Sections under his/her supervision meet required standards before completion to ensure they comply with the relevant mandates.
- Oversee and ensure policy level coordination of activities within the Branch between Sections working on different aspects of implementation of the UNODC mandates in terrorism prevention in the context of the international legal instruments against terrorism, relevant Security Council resolutions and the United Nations Global Counter-Terrorism Strategy.
- Co-ordinate and oversee the preparation of reports and policy input on counter-terrorism for presentation to intergovernmental bodies, especially the Commission on Crime Prevention and Criminal Justice, the Economic and Social Council, the General Assembly, the United Nations Congresses on Crime Prevention and Criminal Justice, and other policy-making organs, as appropriate.
- Provide guidance for the strategic direction of the Branch in the area of counter-terrorism, including providing policy, substantive and programmatic guidance to ensure UNODC-wide coherence in the implementation of its mandates related to the prevention of terrorism.
- Undertake and/or oversee the programmatic/administrative tasks necessary for the functioning of the Branch, including preparation of budgets, reporting on budget/programme performance, evaluation of staff performance (PAS), interviews of candidates for job openings, evaluation of candidates and preparation of inputs for results-based budgeting.
- Recruit staff, taking due account of gender balance to contribute to meeting the gender parity targets set by level for UNODC, while also paying due regard to the importance of recruiting staff on as wide a geographical basis as possible.



**Accessibility**

- Represent the Branch at international, regional or national meetings.

**Competencies**

- **Professionalism:** Has expert knowledge of terrorism prevention, in particular crime prevention and criminal justice aspects of counter-terrorism and international cooperation relating to terrorism prevention. Has knowledge of the mandates of UNODC as well as knowledge of the work of the United Nations in crime prevention and criminal justice as well as in counter-terrorism. Has sound knowledge of criminal justice aspects of international counter-terrorism issues. Is able to produce reports and papers on technical issues and to review and edit the work of others. Is able to apply UN rules, regulations, policies and guidelines in work situations. Has knowledge of the modalities of international cooperation in criminal matters. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.
- **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **Accountability:** Takes ownership of all responsibilities and honours commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards; operates in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility for delegated assignments; takes personal responsibility for his/her own shortcomings and those of the work unit, where applicable.
- **Leadership:** Serves as a role model that other people want to follow; empowers others to translate vision into results; is proactive in developing strategies to accomplish objectives; establishes and maintains relationships with a broad range of people to understand needs and gain support; anticipates and resolves conflicts by pursuing mutually agreeable solutions; drives for change and improvements; does not accept the status quo; shows the courage to take unpopular stands. Provides leadership and takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing.
- **Vision:** Identifies strategic issues, opportunities and risks; clearly communicates links between the Organization's strategy and the work unit's goals; generates and communicates broad and compelling organizational direction, inspiring others to pursue that same direction; conveys enthusiasm about future possibilities.

**Education**

An advanced university degree (Master's degree or equivalent) in law, political science or international affairs, preferably with a specialization in international law and/or criminal law, is required. A first-level university degree in similar fields in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

**Work Experience**

A minimum of fifteen years of progressively responsible experience, including ten years at the international level, in crime prevention and criminal justice issues, preferably with a focus on terrorism prevention or related issues, is required. Work experience in managing intergovernmental processes, supporting policy development, providing legislative assistance, supporting programme development and administration and project management, is required.

**Languages**

English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Knowledge of another official United Nations language is an advantage.

**Assessment**

Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

**Special Notice**

For this position, applicants from the following Member States, which are unrepresented or underrepresented in the UN Secretariat as of 30 November 2017, are strongly encouraged to apply: Afghanistan, Andorra, Angola, Antigua and Barbuda, Bahrain, Belarus, Belize, Brazil, Brunei Darussalam, Cabo Verde, Cambodia, Central African Republic, China, Comoros, Cyprus, Democratic People's Republic of Korea, Dominica, Equatorial Guinea, Gabon, Grenada, Guinea-Bissau, Indonesia, Islamic Republic of Iran, Iraq, Japan, Kiribati, Kuwait, Lao People's Democratic Republic, Lesotho, Liberia, Libya, Liechtenstein, Luxembourg, Marshall Islands, Federated States of Micronesia, Monaco, Mozambique, Nauru, Norway, Oman, Palau, Papua New Guinea, Qatar, Russian Federation, Saint Lucia, Saint Vincent and the Grenadines, Samoa, Sao Tome and Principe, Saudi Arabia, Seychelles, Solomon Islands, South Sudan, Suriname, Syrian Arab Republic, Thailand, Timor-Leste, Turkmenistan, Tuvalu, United Arab Emirates, United States of America, Vanuatu, Bolivarian Republic of Venezuela and Viet

## Accessibility

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Staff members are subject to the authority of the Secretary-General and to assignment by him or her. In this context, all staff are expected to move periodically to new functions in their careers in accordance with established rules and procedures.

The United Nations Secretariat is committed to achieving 50/50 gender balance in its staff. Female candidates are strongly encouraged to apply for this position.

The successful candidate will be required to submit a financial disclosure statement upon appointment and annually thereafter.

Vienna is classified as a H and family duty station.

#### United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation or sexual abuse, or crimes other than minor traffic offences, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions.

Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment.

Applicants are urged to follow carefully all instructions available in the online recruitment platform, inspira. For more detailed guidance, applicants may refer to the Manual for the Applicant, which can be accessed by clicking on "Manuals" hyper-link on the upper right side of the inspira account-holder homepage.

The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications according to the instructions provided in inspira to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application.

Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

#### No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.

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